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| University of Alaska Anchorage | Section EHS/RMS |
| ADMINISTRATIVE SERVICES MANUAL | Statement 17 |
| Policies and Procedures | Page 1 of 2 |
| Title <i>MACHINE GUARDING</i> | Effective Date 10/26/2017 |

Introduction

This policy applies to all UAA employees whose tasks include work with mechanized equipment, including ski servicing machines. UAA contractors using mechanized equipment are required to have a policy that meets or exceeds the requirements set forth in this policy.

Authority and Responsibilities

Managers and supervisors are responsible for implementing and maintaining this policy in their work areas and for answering employee questions about the policy. Employees are responsible for understanding and following the requirements of the policy and for asking questions when direction is unclear.

Definitions

Key definitions associated with Hand Tool and Portable Power Tool Safety are:

Personal Protective Equipment (PPE) - Clothing including goggles or garments designed to protect the wearer from workplace hazards.

PPE Assessment - An evaluation of the hazards associated with a specific job and the methods of protecting the worker. Those identified potential hazards that cannot be controlled through engineering or administrative controls will require appropriate PPE.

Lockout/Tagout - A safety procedure that ensures dangerous

