Appendix 9.1a

Facilities Planning and Construction (FP&C)

UAA FP&C Punchlist Template

Project:	<insert Project name>	PM:	<insert PM>
Project ID:	<insert Project ID>	Updated:	<insert last update date>

ID	Location	Description	Punch Item Type	Date Created	Notes	Responsible Party(ies)	Priority	Status	Scheduled to Complete Date	Date Completed	FP&C PM Approval
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