

10 Schedule Management

The purpose of the schedule management process is to outline FP&C's approach for managing project schedules. It provides a guideline of schedule management tools that may be used by the project team in order to accurately track and manage project progress. It helps to ensure that the project team has a full understanding of the project phasing the contractor's means for constructing and key interfaces. Lastly it assists the project team with identifying risks that may impede progress.

10.1 Project schedule

During Initiation the FP&C Project Team identify and define the project's key durations. For large Projects the Project Team should obtain input from applicable internal departments and past projects.

The P&C documents these durations in the P&C. For all projects the durations are updated on an ongoing basis and used to measure project performance. P&C should maintain copies of the schedule and any relevant schedule data in the P&C.

10.2 Construction schedule

When required the Construction schedule will be created and managed by the Contractor. The Contractor will create the schedule in accordance with the contract documents. From planning through execution the P&C is responsible to verify the Contractor complies with the scheduling requirements in the contract documents. The Schedule Management Checklist (Appendix A) is provided as an optional tool for the P&C to use.

On at least a monthly basis or during each coordination meeting the Contractor meets with the P&C to review schedule status and determine the root cause of changes.

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#depending on the contract if the project is behind schedule the P\$ can re(uest a 2ecovery &chedule from the contractor. #depending on the cause of the delays the cost of the 2ecovery schedule " ill either be incurred by 3%% or the contractor. The 2ecovery &chedule plan can either be rejected and the schedule end date e)tended or it can be accepted and the contract price adjusted if applicable.