

College of Engineering
Consortium Library
Kenai Peninsula College
Kodiak College
Matanuska-Susitna College

undergraduate certificate programs, which have been initiated by faculty.

- (4) The Board may forward issues about academic computing, distance learning, instructional technology, e-learning, or telecommunications to the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee. These requests may include a request for a timely response.
- (5) Approved actions of the Board shall be submitted for review to the Faculty Senate at the next regularly scheduled meeting of the Senate.
- (6) The Chairs of the Undergraduate Academic Board and the Graduate Academic Board may establish a joint special committee to consider matters of mutual concern to the Academic Boards.
- (7) The Undergraduate Academic Board shall present an outline of its yearlong

have served at least one previous term of office. If the chair is not an elected senator, the chair shall become an ex officio voting member of the Senate.

- (6) One representative from the Office of Academic Affairs, appointed by the Provost, and one representative from the Office of the Registrar shall be ex officio and non-voting members of the Graduate Academic Board. The Governance Office shall be responsible for coordinating the activities of the Graduate Academic Board.

D. Functions and Responsibilities of the Graduate Academic Board

- (1) The GAB Chair shall have the discretion to shift meetings to a fully online format. Regardless, all meetings will be conducted with a remote option to allow all Board members to participate as voting members via remote link
- (2) The Board may initiate and review all academic policies of graduate programs as defined in Article 2, Section 2, subsection c (1) of the Faculty Senate Constitution.
- (3) Subject to Article 5, Sections 5, 5a, and 5b, of the Constitution, the Board shall have the authority to
 - (a) approve all new permanent numbered courses, including those from Community Campuses, and changes in number, content, title, and description of existing graduate courses;
 - (b) review and recommend any changes in existing graduate degree and graduate certificate programs; which have been initiated by program faculty;
 - (c) review and recommend any new graduate degree or graduate certificate programs, which have been initiated by faculty.
- (4) The Board may forward issues about academic computing, distance learning, instructional technology, e-learning, or telecommunications to the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee. These requests may include a request for a timely response.
- (5) Approved actions of the Board shall be submitted for review to the Faculty Senate at the next regularly scheduled meeting of the Senate.
- (6) The Chairs of the Undergraduate Academic Board and the Graduate Academic Board may establish a joint special committee to consider matters of mutual concern to the Academic Boards.
- (7) The Graduate Academic Board shall present an outline of its year-long agenda and goals to the Faculty Senate no later than the regularly scheduled October meeting.

E. Composition of the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee

Membership on the committee is open to any faculty member who submits their name to the Vice President or to a Senate member of the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee by April 20 or as vacancies permit.

Refer to Article 5, Section 3 for additional committee guidelines.

F.

Alliance on the budget as defined in Article 2, Section 2, subsections d (4), (6), (7) and (8) and subsection e (4) of the Faculty Senate constitution including, but not limited to, physical facilities, safety, parking, offices, space, and classrooms.

K. Composition of the Diversity Committee

Membership on the committee is open to any faculty member who submits their name to the Vice President or to a Senate member of the Diversity Committee by April 20 or as vacancies permit.

Refer to Article 5, Section 3 for additional committee guidelines.

L. Functions and Responsibilities of the Diversity Committee

The Committee may initiate and review all policies affecting diversity in faculty and student populations, including community outreach, as defined in Article 2, Section 2, subsection c (4) of the Faculty Senate constitution.

M. Composition of the Library Advisory Committee

Membership on the committee is open to any faculty member who submits their name to the Vice President or to a Senate member of the Library Advisory Committee by April 20 or as vacancies permit.

Refer to Article 5, Section 3 for additional committee guidelines.

N. Functions and Responsibilities of the Library Advisory Committee

The function of the Committee shall be to advise the Dean of the Library with regard to collection development, levels of service, and other policies affecting use of the Library to the Faculty Senate no later than the regularly scheduled October meeting.

O. Composition of the University-wide Faculty Evaluation Committee

The Faculty Senate shall establish one University-wide Faculty Evaluation Committee consisting of a total of fifteen (15) tenured full professors. No more than five (5) faculty members may be from an individual school or college. Tenured associate professors will be elected if there are insufficient numbers of professors to staff the committee. All faculty members who serve on this committee shall be elected by the faculty at large to three-year terms. Any faculty member serving on a promotion or tenure committee at a prior level may not serve on the UFEC subcommittee reviewing files that member has already reviewed. Elections shall be held annually, and in each year, seven or eight members shall be elected. No faculty member who holds an administrative appointment (dean, director, associate dean, assistant dean) in the University is eligible. The committee shall establish subcommittees composed of committee members for the purposes of evaluation of individual faculty.

No committee member may review his or her own or an immediate family member's file, nor may any committee member participate in a meeting where those files are being reviewed.

P. Functions and Responsibilities of the University-wide Faculty Evaluation Committee

- (1) to review and recommend policies on tenure, promotion, appointment, reappointment, and termination as defined in Article 2, Section 2, subsections

c. of the Faculty Senate constitution.

- (2) to review school and college evaluation criteria and processes for consistency with Board of Regents and University policies and to make change recommendations to the Provost.
- (3) to review the recommendations of school and college peer review committees and of deans and directors for their consistency with Board of Regents and University policies and with the requirements adopted by the schools and colleges.
- (4) to make recommendations on faculty promotion and tenure to the Provost.

Q. Composition of the Faculty Grants and Leave Committee

Tenure-track faculty elected from the following units:

College of Arts & Sciences	(2)
College of Business & Public Policy	(1)
School of Education	

S. Composition of the Senior Administrators Review Committee:

- (1) A Senator on the Committee, or designee assigned by the Senate's Executive Board, shall convene the first meeting in each academic year.
- (2) Membership on the committee is open to any faculty member who submits his or her name to the Vice President by April 20, or as vacancies permit.
- (3) Refer to Article 5, Section 3 for additional committee guidelines.

T. Functions and Responsibilities of the Senior Administrators Review Committee

- (1) Oversee the faculty review of the Provost, and Deans and Directors via an annual anonymous survey.
- (2) Annually advise the Senate's Executive Board by the end of September of the Committee's timeline, principal activities and deliverables, and resource requirements for that academic year. Thereafter, the Committee shall present an outline of its year-long agenda and goals to the Faculty Senate no later than the Senate's regularly scheduled October meeting.
- (3) Annually review the anonymous survey instrument(s) and modify as needed.
- (4) Annually discuss with the University's Chancellor, Provost, and Deans and Directors the overall scope of the anonymous survey instrument, the expected processes for its administration, and the timeline noted in (2) above.
- (5) Notify faculty prior to the anonymous survey's administration; and encourage faculty participation in the survey process.
- (6) Confer with the Chancellor, the Provost, and each Dean and Director (as appropriate) to determine the most suitable reporting process(es), including a feedback mechanism to the faculty. If that individual is newly appointed or leaving his or her position, the Faculty shall determine the reporting process(es) for the individual.

- (1) Representation on the Assessment Committee shall be elected by faculty within their respective units as follows:
 - a. College of Arts & Sciences (1)
 - b. College of Business & Public Policy (1)
 - c. School of Education (1)
 - d. College of Health (1)
 - e. Community & Technical College (1)
 - f. College of Engineering (1)
 - g. Consortium Library (1)
 - h. Kodiak College (1)
 - i. Kenai Peninsula College (1)
 - j. Matanuska-Susitna College (1)
 - k. Prince William Sound College (1)
 - l. At-large (1-4)
- (2) In addition, there shall be two (2) appointed representatives from Faculty Senate who serve one-year terms.
- (3) Elected faculty members of the Assessment Committee shall serve two

their name to the Vice President or to a Senate member of the Community Campus Committee by April 20, or as vacancies permit.

X. Functions and Responsibilities of the Community Campus Committee

- (1) Annually advise the Senate's Executive Board of the committee's timeline and milestones for that academic year and that of each of the community campus Faculty Forums.
- (2) To communicate information, and to coordinate action(s) of mutual interest, between the Faculty Senate and the community campus Faculty Forums. When necessary, the committee shall facilitate consultation between any Faculty Forum and the Faculty Senate's Executive Board on governance matters common to both.
- (3) To provide a single point of liaison between the community campus Faculty Forums and other standing committees of the Faculty Senate.
- (4) Assist each community campus Faculty Forum, when requested by such, in developing and implementing a system of periodic feedback between the Director and faculty on matters specific to their respective campuses; each feedback system shall provide information useful to the respective campus Director and shall enhance communication between that Director and his or her faculty on matters derived therein. Each Forum shall periodically report its activities to the committee for inclusion in the latter's year-end report.

Y. Composition of the Research and Creative Activity Committee

Membership on the committee is open to any faculty member who submits their name to the Vice President or to the chair of the Committee by April 20 or as vacancies permit.

Refer to Article 5, Section 3 for additional committee guidelines.

Z. Functions and Responsibilities of the Research and Creative Activity Committee

- (1) The Committee may initiate and review all policies affecting research and creative activity.
- (2) The Committee will provide a connection between the faculty and the UAA Vice Provost for Research and advise the VPR on developing productive relationships with faculty engaged in research and creative activity across the campus.
- (3) The Committee will provide reports and recommendations to the Faculty

C. UAA faculty members who are not members of the Senate may participate in