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Together the College of Engineering and the COESC will partner to fulfill the purpose and vision outlined in these bylaws for the full development of our students and the enduring excellence of our engineering programs.

## **ARTICLE II: MEETINGS**

### Section 1: Scheduling

Frequency of meetings shall not be less than once every month during Fall and Spring semesters excluding December and May. Meetings shall be held September through May excluding recognized UAA breaks and holidays. The day and time of the meetings will be determined by the COESC at the beginning of each semester. Sub-committees and task groups may be formed to work on particular issues and these groups will schedule their own meeting times.

### Section 2: Quorum

A standard quorum shall be forty percent (40%) of the student representatives from COESC members that have active voting status. A stricter quorum shall be enforced on a particular issue if stated elsewhere in these bylaws. If a quorum is not present at the posted starting time, an informal business meeting shall be declared. A motion may be made to allow for absentee voting on an issue. Absent organizations shall be prepared and presented with a summary of the issue, voting procedures, and the voting deadline. All votes must be submitted to the

- Chair prior to the voting deadline. The period for voting shall not be less than seven (7) calendar days. Votes may be submitted by electronic methods or a written ballot. Student Representatives are encouraged to hold informal discussion meetings on the issue. The outcome of the voting shall be made known within seven (7) days of its conclusion.

### Section 3: Procedure

Meetings will be guided by \_\_\_\_\_ may create new rules and procedures with the passing of a sixty percent (60%) vote of student representatives. A student shall be assigned to record meeting

## **ARTICLE III: OFFICERS**

### Section 1: Student Representatives

Recognized COESC student organizations have the responsibility to appoint a Student Representative, and up to three alternate representatives, to attend the meetings. More than one representative may attend meetings. Additional representatives in attendance do not confer any additional privileges to the student organization. Only one representative may vote at each meeting. An individual person shall only be allowed to represent a single organization. No representative shall assume the privileges of more than one organization. It is intended for a

Student Representative to be a UAA student enrolled in a College of Engineering program.

For a person to be eligible to serve as a Student Representative they must:

1. Be a UAA student.
2. Participate in the student organization he or she represents, COESC meetings, and College of Engineering events on a regular basis.
3. Abide by

4. Voting on amendments to the bylaws.

### Section 3: Impeachment

Charges of Impeachment may be brought against any elected officer, including but not limited to the Student Co-Chair and his or her officers sitting on a sub-committee or task group, for the following:

1. Dishonesty, malfeasance, or corruption in relation to their office.
2. Meagerly, deficiently, or incompetently performing their duties of office.
3. Inactivity, abeyance, or lack of initiative in carrying out their duties of office.

Impeachment proceedings may only be brought by a petition submitted to Co-Chair. The petition must contain a description of the accusation, and the names of all involved persons. The accuser(s) must be clearly identified in the petition. No person involved in the issue is permitted to discuss it outside the impeachment process. The person accused, and the chair of the organization he or she represents, if any, shall be notified of the petition within seven (7) days of it being submitted. Once notified, the accused person may give a response to the Office Co-Chair. A private meeting can be arranged between the Office Co-Chair, the accused person, and the petitioner(s) to resolve the issue. If a resolution cannot be made, then an executive hearing of COESC members shall be held. After listening to all involved persons, the Student Representatives shall vote. If the vote to impeach is passed by a simple majority (51%) terminate immediately.

## **ARTICLE IV: ORGANIZATIONS**

### Section 1: COESC Member Organizations

Any student organization will be recognized as a full member of the COESC with all privileges and responsibilities entitled to them if:

1. They are officially recognized as a student club by the UAA Club Council;
2. The purpose of the organization is directly related to the study, practice, or promotion of any field of engineering; and
3. Their members attend a minimum of one (1) meeting per semester and three (3) meetings per academic year.

Member organizations will become deactivated if they fail to meet any of the above requirements. Deactivated organizations can only be reactivated by attending a minimum of two (2) meetings in any semester following the semester of membership deactivation.

New organizations may become members by meeting the above requirements.



received by the Co-Chairs. Any member of the requesting organization may present the case for the application before the COESC.

### Section 3: Approval

Voting for funding requests shall be based on a standard quorum. The member organization who submitted the request shall not take part in the vote.

1. A sixty-six percent (66%) or greater vote of approval is required in order for the proposal to receive the full amount requested.
2. If the proposal receives approval by less than sixty-six percent (66%) but greater than fifty percent (50%) of the voting clubs present, then the funding request shall be reconsidered for a lesser amount.
3. If the proposal receives less than fifty percent (50%) approval it shall not be funded.

Proposals being reconsidered shall wait to be allocated after all other funding requests ha



## **SECOND AMENDMENT TO BYLAWS**