

March 10, 2000

FACULTY REVIEW

CRITERIA

AND

GUIDELINES

COMMUNITY AND

TECHNICAL COLLEGE

TABLE OF CONTENTS

INTRODUCTIONiv

GUIDELINES FOR PREPARING THE ANNUAL REPORT

Assistant Professor----- 11
Teaching Criteria----- 11

Associate Professor----- 13
Teaching Criteria----- 13
----- 14

INTRODUCTION

This document is to be used with the UAA and Board of Regents policies. If there is a conflict between the Community and Technical College (CTC) and the UAA and Board of Regents policies, the UAA and Board of Regents policies shall prevail.

THE REVIEW PROCESS

1. Order of the CTC faculty review process.

a) Anchorage Campus.

i) Division and/or Department Chairperson.

ii) ~~The CTC Dean Review Committee~~

iii) The Dean of CTC.

iv) UAA Faculty Review Committee. **

v) Provost **

vi) Chancellor. **

b) Extended Site Campuses.

i) Campus Director.

ii) ~~The CTC Dean Review Committee~~

iv) UAA Faculty Review Committee. **

v) Provost. **

2. Peer Review Committee members must have tenure and rank at or above the rank to which candidates seek promotion: Tenured associate professors may be elected if there are insufficient numbers of professors to staff the committee.

GUIDELINES FOR EVALUATING TEACHING, SERVICE, RESEARCH, AND CREATIVE ACTIVITY

Teaching, service and research/creative activities of the faculty members being considered under

- Program and curriculum development.
- Course development and revision.
- Instructional materials development, including laboratory manuals and media
- Presentations including laboratory manuals, media presentations, and distance education

- Other teaching experiences such as short courses offered by the computer center or guest lectures.
- Supervision of student teaching, practicums, internships, or externships, adjunct faculty, or tutors.
- Preparation of program review, self-study report, or other accreditation documents.
- Non-traditional teaching activity distance delivery and course/curriculum development.

Use of technology in the classroom Computer Based Instruction Computer Aided Instruction

- Other evidence the faculty member believes is relevant to the evaluation of her or his teaching along with a concise statement describing what the material shows about teaching.



products which constitute valid research/creative activity. The quality of creative products will be
of high quality and amount in a particular research/creative activity receiving more

and expected outcome the level of responsibility that is

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- **Refereed Proceedings**

• Laboratory Manuals and Instructional Materials for Publication

- Non-Refereed Monographs
- Non-Refereed Journal
- Articles Reviews of Articles for Publication or Conference Presentation
- Reviews of Computer Software or Hardware
- Journal Comments and Notes
- Non-Refereed Proceedings
- Cases Published
- Research Reports
- Paper Presented at a Professional Meeting
- Annotated Bibliography
- Translations, Collections, Bulletins, Synopses, Abstracts, Books of Readings, Manuals, Journal

Comments and Notes

- Grant proposals
- Receipt of extramural funding
- Final report for a grant
- Published a paper in ERIC
- Direct student theses, investigative project or other research
- Computer programs

PROMOTION

UNIVERSITY OF CALIFORNIA

Tripartite Academic

The criteria listed below are intended as the minimum for determining eligibility for consideration

for promotion. However, it is specifically recognized that University programs may require faculty

Assistant Professor

Associate Professor

Meet criteria for initial appointment to associate professor (see Appendix A)

or

- Develops effective teaching methods.
- Documents contributions to course and curriculum development.
- Provides instructional activities which demonstrate critical thinking and knowledge of the field.

Participates in the development of course materials to meet the needs of students and the needs of the community.

Examples of accomplishments that would indicate "potential for success" attainment of criteria

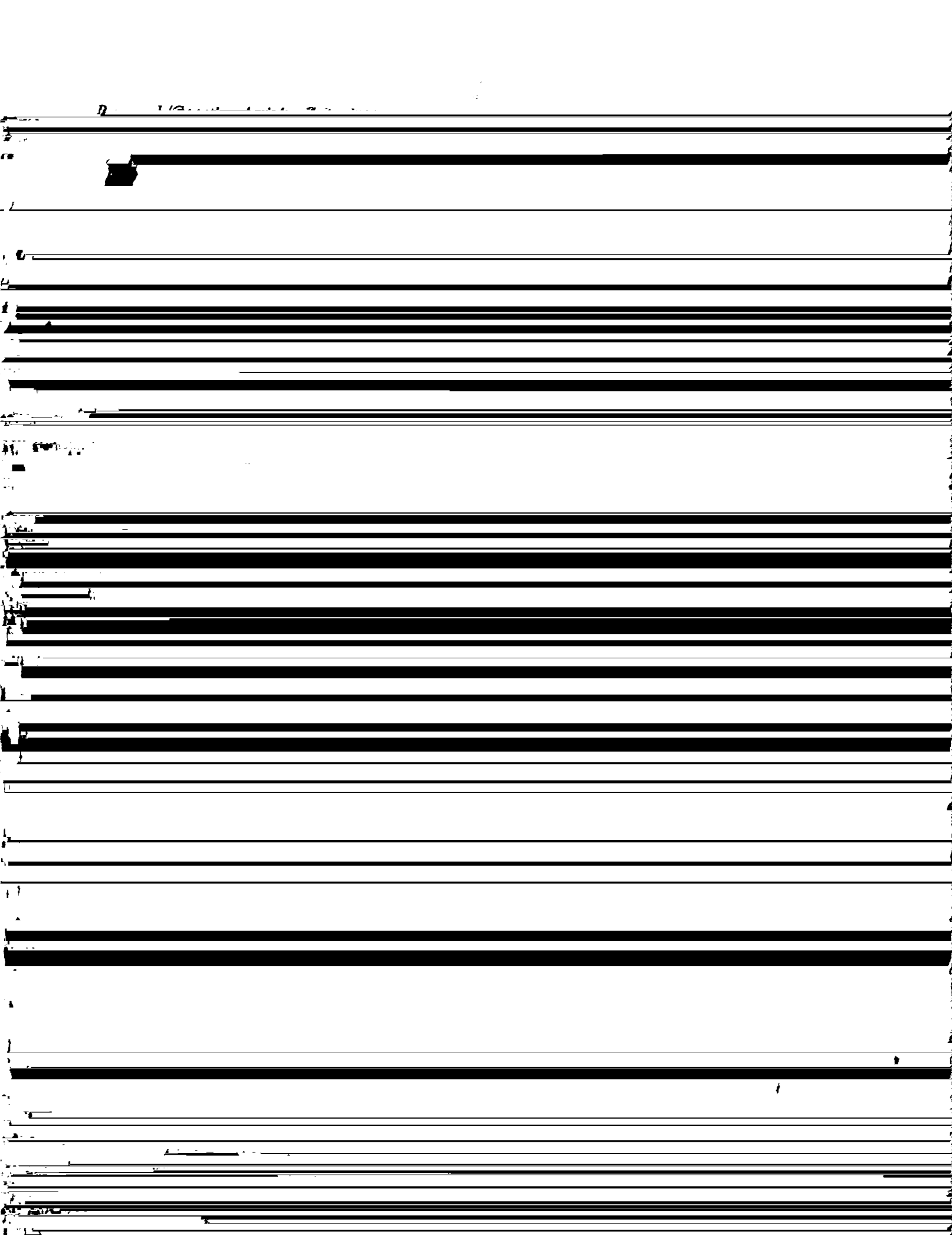
The following accomplishments are representative of demonstrating "potential for success" in the

[REDACTED]

- **Demonstrates leadership in designing and teaching/ facilitating credit/non-credit workshops,**

- **Demonstrates leadership in designing and developing and/or evaluating materials enhance the teaching process (i.e. planning sheets, degree formats, etc.)**

- **Provides guidance and direction designing and delivering educational services to special**



- Requested by agencies and individuals outside the Campus/College as a visiting lecturer or as a consultant in curriculum/program development.
- Functions as an evaluator for other teaching agencies.

Responsible for curriculum development, program planning and

- Elective courses or course sections are well subscribed to or requested.
- Receives recognition and honors for teaching excellence.
- Teaching innovations, media, or testing materials widely used.
- Widely recognized for expertise in discipline area.

Examples of accomplishment that would indicate "exemplary" attainment of criteria

The following accomplishments are representative of "exemplary" performance of the above

[The following section of the document is heavily redacted with thick black horizontal bars, obscuring all text and content.]

APPOINTMENT TO TENURE

The primary purpose of tenure is to assure the academic community of an environment that will

RETENTION

To be eligible for retention, the faculty member must be employed by the institution for a minimum of three years.

APPENDIX A

INITIAL APPOINTMENT

Tripartite Academic

The criteria listed below are intended as the minimum for determining eligibility for initial
appointment. However, it is specifically recognized that University management reserves the right

whose education and/or experience may be different from the stated criteria. Exceptions to the

Bipartite Academic

The criteria listed below are intended as the minimum for determining eligibility for initial appointment. However, it is specifically recognized that University programs may require faculty whose education and/or experience may be different from the stated criteria. Exceptions to the minimum time in rank, or terminal degree, or experience qualifications for rank must be fully

Bipartite Vocational Education

The criteria listed below are intended as the minimum for determining eligibility for initial

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

APPENDIX B

TERMINAL DEGREES

COMMISSION AND TERMINAL DEGREES

The following list contains the names of the individuals who have received terminal degrees from the Commission.

**DEGREES SPECIFIC TO DISCIPLINE AND
THOSE DEGREES IN APPROPRIATE RELATED FIELDS**

Degrees will be in the specific disciplines, or in related fields as noted below:

Air Traffic Control

Associate degree: Air Traffic Control.

Baccalaureate degree: Air Traffic Control, Aeronautical Science, or Vocational Education

Professional Piloting with a minor in Air Traffic Control.

Master's degree: Air Traffic Control, Aeronautical Science or Vocational Education.

Auto/Diesel Technology

Associate degree: Auto and/or Diesel Technology.

Baccalaureate degree: Industrial Arts, Vocational Education or Trades and Industry; with major in Auto/Diesel area.

Master's degree: Adult Education, Vocational Education, or Engineering.

Aviation Maintenance Technology

Baccalaureate degree: Mechanical, Electrical or Aerospace Engineering Technology

Culinary Arts

Baccalaureate degree: Science. Education. Business. Management. Hotel Restaurant