



Agenda: February 3 2024

8:30-9:30 ADM 20
[Join Zoom meeting](#) call 16699006833 MeetingID: 824 8809 3898 Passcode 627419

1. Welcome and reminder about the charge and role of this group
2. Waitlists. Please review the results of surveying the colleges and campuses. Did your college or campus respond to all the questions? Is the response on a college/campus level? send any adjustments to Megan Carlson.

Questions were:

- o In your college/on your campus, who makes the decision to include a waitlist? The instructor? The program? The dean/assistant director?
- o Are there factors outside of instructor/department preference?
- o Schedulers have the ability to go in to (at Banner for the community campuses) to remove the function. Have you authorized anyone else to go in and make that change?

For next meeting: In looking at this information, what does it mean to you in your current role? How about if you were the dean? How about if you were the provost?

3. Report out from and discussion with the Groups
 - a. Student Handbooks Kristin Lutz (Lead), LeeAnne Carrother, Bridgett Mayorga, Fred Dyen, Donna Aguiniga
 - b. Internships Julie Wrigley (Lead), Khrys Duddleston, Eric Murphy, Cary Moore, Mary Catherine Harmon, Al Grant, Travis Hedwig, Kristen Ogilvie
4. Accreditation Update
 - a. The February governance reports from the vice chancellors are focused on the budget process, how decisions are made, and where in the process opportunity for input. The [Academic Affairs website](#) under the Provost Communication button
 - b. Chapters of the UAA self study report will be posted on [NACCU Reports and Responses](#) page with opportunities for feedback. The first two 1.A Institutional Mission and 1.B Improving Institutional Effectiveness will be posted this week. Please read the draft chapters and provide input and encourage faculty and staff in your districts as well.
5. Open Discussion
6. Future Topic Ideas Required student placements; programs leading to licensure and certification; Federal and other regulations what are they and what they mean to you in your working with General Counsel L « « \$ ¥ a E š ° « ± ® - j " 2 j - ° x ® how are we doing? j a - Agency in mid-level administrator roles; Thinking through our college/campus cultures and your role; Messaging from this level.

7. Informational

- [NWCCU Reports and Responses](#) (Includes for this accreditation cycle UAA reports to NWCCU and the formal responses from NWCCU)
- [UAA Academic Catalog](#) (Most UAA specific academic policies are published here)
- [Academic and Related Policies and Procedures](#) (Includes policies and procedures such as for scheduling blocks, dual enrollment, specialized accreditation, course fees, etc.)
- [Academic Calendar and Other Academic Deadlines](#) (Includes curriculum, assessment, program review, textbook, and fee deadlines, among others)
- [Academic Program Review](#) (Provides an overview of the process as well as the seven-year review process)
- [Academic Assessment Plans and Reports](#) (Look here for plans, the schedule reports due, and past reports)
- [Curriculum](#) (This is the main webpage for curriculum and curriculum guidance)
- [Licensure and Certification](#) (Federally required webpage)

Susan Kalina, Senior Vice Provost, OAA, Chair	Al Grant, Associate Dean, Technical Programs, CTC	David Moxley, Assistant Dean, School of Justice & Human Services, COH
Donna Aguiniga, Assistant Dean, School of Social Work, COH	Mary Catherine Harmon, Director, Academic Affairs, Merritt College	Eric Murphy, Assistant Dean, Psychology, CAS
Jennifer Brock, Associate Dean, CoEng	Ian Hartman, Associate Dean, Faculty Affairs, CAS	Kristen Ogilvie, Associate Dean, Student Affairs, CAS
LeeAnne Carrothers, Assistant Dean, School of Preventive and Therapeutic Sciences, COH	Travis Hedwig, Assistant Dean, Division of Population Health Sciences, College of Health Sciences	Andre Rosay, Associate Dean, Community & Behavioral Health Programs, COH
Scott Downing, Assistant Director, Kenai Peninsula College	Kristin Lutz, Associate Director, School of Nursing, COH	Julie Wrigley, Interim Associate Dean, CBPP
Khrys Duddleston, Assistant Dean, Biological Sciences, COH	Bridgett Mayorga, Assistant Dean, School of Allied Health Sciences, COH	Kathy Young, Assistant Dean, WWAMI School of Medical Education, COH
Fred Dyen, Assistant Dean, Aviation Technology, CTC	Cary Moore, Associate Dean, Clinical Health Programs, COH	Megan Carlson, OAA Support

First Mondays 8:30-9:30 a.m.

Monday 9/23	Committee Meeting	9:00-10:00 a.m.	ADM 202 & Zoom
Monday 10/7	Committee Meeting	8:30-9:30 a.m.	ADM 202 & Zoom
Monday 11/4	Committee Meeting	8:30-9:30 a.m.	ADM 202 & Zoom
Monday 2/3	Committee Meeting	8:30-9:30 a.m.	ADM 202 & Zoom
Monday 3/3	Committee Meeting	8:30-9:30 a.m.	

Corrected